

Analyse

to examine (something)

- We need to **analyse** our results more clearly.

Analysis

detailed examination (of something)

- The team is doing a careful **analysis** of the problem.
- Your **analysis** seems logical.

Approach

to come near (someone or something)

- The train is **approaching** its destination.
- The train is **approaching** means it's coming near its destination.
- **Approach** slowly.

Area

a region or part of a town, a country, or the world

- We can use drones to scan the **area**.
- This is not a parking **area**.

Assess

to evaluate or estimate the nature, ability, or quality of (something)

- Their property is **assessed** at \$200.000.
- You can **assess** the quality of my work.

Assessment

the action of assessing someone or something. That's the noun from (assess)

- The faculty is doing a detailed **assessment** of educational needs.

Assume

suppose to be the case, without proof

- When you **assume** that something is true, you think it's true but you don't have evidence. It's just what you think.
- Don't **assume** my intentions.
- He **assumed** full responsibility for the management of the company.
- Can I **assume** you know who we are?

Authority

the power or right to give orders or make decisions

- Who gave you the **authority** to do as you wish?
- Lord or not, you have no reason and no **authority** to arrest this man.
- The local **authorities** have yet to find the criminal.

Available

present or ready for immediate use

- There are tons of **available** resources.

qualified or willing to do something or to assume a responsibility.

- The employer has found 3 available candidates.
- It's **available** to you at all times.

Benefit

something that produces good or helpful results or effects or that promotes well-being

- They are reaping the **benefits** for their hard work.
- Yes, both our cultures would **benefit**.

Concept

An abstract idea

- The **concepts** of psychology are sometimes difficult to grasp.
- Sometimes possession is an abstract **concept**.

Consist

be composed or made up of

- The crew **consists** of four men.

Consistent

acting or done in the same way over time

- We should have **consistent** results.
- I'm told his product was more or less **consistent**.





Choose the correct answer

- 1- Part of a place, piece of land or country
 - a) Approach
 - b) Area
 - c) Concept
- 2- Able to be bought, used, or reached
 - a) Available
 - b) Benefit
 - c) Consist
- 3- Principle or idea
 - a) Analyse
 - b) Approach
 - c) Concept
- 4- Comprised or made up of
 - a) Assume
 - b) Authority
 - c) Consist
- 5- A helpful or good effect
 - a) Assess
 - b) Benefit
 - c) Consist
- 6- The legal right to control or make decisions
 - a) Approach
 - b) Authority
 - c) Concept
- 7- To come nearer to something
 - a) Approach
 - b) Area
 - c) Benefit
- 8- Evaluate
 - a) Analyse
 - b) Assess
 - c) Consist
- 9- To study or examine
 - a) Assess
 - b) Analyse
 - c) Assume
- 10- To accept as true without question or proof
 - a) Area
 - b) Assume
 - c) Authority

The Answer



- | | |
|--------------|--------------|
| 1- Area | 6- Authority |
| 2- Available | 7- Approach |
| 3- Concept | 8- Assess |
| 4- Consist | 9- Assess |
| 5- Benefit | 10- Assume |



Clause

Clause = **subject** + **verb**

- **Computers** **are** important.

Phrase

Phrase ≠ **subject** + **verb**

- In many countries around the world...

السentence تتكون من clause واحد أو أكثر من clause.

1 Clause

- **Computers** **are** important.

3 Clauses

- **Computers** **are** important, but **they** **can be** dangerous too, so **we must be** careful.

2 Clauses

- **Computers** **are** important, but **they are** dangerous too.

4 Clauses

- **Computers** **are** important, but **they** **can be** dangerous too, so **we must be** careful when **we use** them.

الphrase هي عبارة لا تحتوي علي **subject** أو **verb**.

- In many countries around the world, **flooding** **is** becoming more common.

Sentence Structure:

1. Simple
2. Compound
3. Complex
4. Compound-Complex

تتكون ال Simple Sentence من One clause فقط، وتحتوي علي **subject** و **verb** أو أكثر.

1 Subject + 1 Verb

- **Computers** are important in the modern world.

2 Subjects + 1 Verb

- **Computers** and **other technological devices** are important in the modern world.

1 Subject + 2 Verbs

- **I** search for information and play games on my computer.

2 Subjects + 2 Verbs

- **My brother** and **I** search for information and play games on our computer.



Choose the correct answer

1- I'm going out tonight so I must get ready soon.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

2- Global warming is a major problem, but it can be solved if we take action now.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

3- Obesity is getting worse now in developing countries.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

4- I don't know when I will be able to stop studying because I have many more exams.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

5- It's cold outside so I'm going to stay in.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

6- Why were you so late?

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

7- He said that he will come to see me tomorrow.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

8- It is important to be on time, but it is ok to be late when you have an emergency.

- a) 1 clause
- b) 2 clauses
- c) 3 clauses

9- In the morning, I was late for work.

- a) Simple sentence with two clauses
- b) Simple sentence with one clause
- c) Simple sentence with two phrases

10- In the evening, I eat dinner and watch TV.

- a) Two clauses, two verbs and two subjects.
- b) One clause, two verbs and one subject.
- c) One clause, two verbs and two subjects.

11- I went to sleep as soon as I got home.

- a) Simple sentence with two clauses.
- b) Not a simple sentence.
- c) One clause and one phrase.

The Answer



- 1- 2 clauses
- 2- 3 clauses
- 3- 1 clause
- 4- 3 clauses
- 5- 2 clauses
- 6- 1 clause

- 7- 2 clauses
- 8- 3 clauses
- 9- Simple sentence with one clause
- 10- One clause, two verbs and two subjects.
- 11- Not a simple sentence.

Constitute

make up, form or compose (something)

- High school dropouts **constitute** a major problem in large city slums.

Constituted

could also mean: set up, establish or give legal form to something

- Recent regulations in response to COVID-19 are **constituted** by the government.
- We **constitute** the frontline.

Constitution

The system according to which a nation or a country is governed

- In 1872, an entirely new **constitution** was adopted.
- The **constitution** was adopted

Constitutional

relating to the constitution.

- I would like my clients to be able to exercise their **constitutional** rights.
- But I wield **constitutional** authority.

Context

the circumstances that form the setting for an event, statement, or idea, and in terms of which it can be fully understood.

- Skilled readers use **context** to construct meaning from words as they are read
- I take their stories and place them in a larger **context**.

Contract

a written or spoken agreement

- If he breaks the **contract**, he'll be sued.
- We had a **contract**.

Create

to bring into existence

- God **created** heaven and earth.

to cause or produce (something)

- The young artist **created** a painting.
- Secrets **create** barriers between people.

Data

facts and statistics collected together for reference or analysis

- Comprehensive **data** on economic growth have been published
- I have insufficient **data** to proceed.

Define

to determine or identify the essential qualities or meaning of (something or word)

- The issues are not yet **defined**.
- Our beliefs **define** us.

Definition

a statement of the exact meaning of a word, especially in a dictionary

- I couldn't find the dictionary **definition** of the verb.

Derive

obtain, deduce or trace something to/from (a specified source)

- We can **derive** the word "chauffeur" from French.

base a concept on an extension or modification of another concept

- You can't **derive** your self-worth from the opinions of others.

Distribute

to divide among several or many (recipients)

- The charity **distributes** toys to needy children.
- Just focus on your balance, Then **distribute** your weight evenly.

Economy

the state of a country or region in terms of the production and consumption of goods and services and the supply of money

- The government favours tax cuts to stimulate the **economy**.
- Solid **economy** needs hand workers.



Economic

relating to, or based on the production, distribution, and consumption of goods and services

- The region has seen rapid **economic** growth over the past 5 years.

Environment

the circumstances, objects, or conditions by which one is surrounded

- Survival in a hostile **environment** requires a particular set of skills.
- No, I like to save the **environment** my own way.



Choose the correct answer

- 1- The air, water and land in or on which people, animals and plants live
 - a) Constitute
 - b) Context
 - c) Environment
- 2- To form or make up something
 - a) Constitute
 - b) Create
 - c) Derive
- 3- Information, especially facts or numbers
 - a) Contract
 - b) Data
 - c) Define
- 4- The system of trade and industry by which the wealth of a country is made and used
 - a) Constitution
 - b) Economy
 - c) Environment
- 5- To say what the meaning of something, especially a word, is
 - a) Context
 - b) Derive
 - c) Define
- 6- To make something new, or invent something
 - a) Create
 - b) Distribute
 - c) Derive

7- To get something from something else

- a) Context
- b) Derive
- c) Distribute

8- The situation within which something exists or happens, and that can help explain it

- a) Context
- b) Economy
- c) Define

9- A legal document that states and explains a formal agreement

- a) Constitutional
- b) Contract
- c) Environment

10- To give something out to several people, or to spread or supply something

- a) Distribute
- b) Economy
- c) Environment

The Answer



1- Environment

2- Constitute

3- Data

4- Economy

5- Define

6- Create

7- Derive

8- Context

9- Contract

10- Distribute



النوع الثاني من الجمل وهو ال **Compound Sentences** أي الجملة المركبة، وهذه الجمل تكون متصلة ببعضها عن طريق ال **Coordinating Conjunctions** أي حروف العطف.

Coordinating Conjunctions تستخدم لربط جزئين بنفس القيمة، وهذه الحروف هي:

(For / And / Not / But / Or / Yet / So)

ونختصرهم في كلمة **FANBOYS**.

”نفس القيمة“ تعني أننا نستخدمهم للربط بين:

Words with words

- Ahmed **and** Mohamed are brothers.

Phrases with phrases

- You can eat oatmeal in the morning **or** in the evening.

Clauses with clauses

- Computers are important, **but** they can be dangerous.

Sentences with sentences

- I don't want to throw away my candy bars, **nor** do I wish to listen to my doctor. **But** I adore candy bar factories. **And** I want to own one someday.

So تستخدم بمعنى ”لذلك“ عندما يكون هناك سبب ونتيجة في الجملة.

- I don't have enough cash, **so** I will not buy the jacket.

Yet تستخدم بمعنى ”بالرغم من“.

- Her advice seems strange, **yet** I believe she's right.

Nor تستخدم بمعنى "ولا" مع العلم إنه يجب أن يكون هناك نفي في الجملة.

- They don't own a dog, **nor** do they own a cat.

For تستخدم بمعنى "لأن".

- Tim drank some water, **for** he was thirsty.

يمكن ان نبدأ الجملة بـ **Coordinating Conjunction**.

- I don't want to throw away my candy bars, **nor** do I wish to listen to my doctor. **But** I adore candy bar factories. **And** I want to own one someday.

حاول أن تتفادى استخدام الـ **clauses** بشكل متكرر في الجمل لئلا يزداد عدد الـ **clauses**، زاد معها نسبة الوقوع في الأخطاء.

تجنب تكرار استخدام نفس حرف العطف أكثر من مرة واحدة في الجملة، لأنها تعتبر جملة غير صحيحة.

- Computers are used widely in most countries now, **and** they are a sign of progress, **and** we must ensure everyone has access to them. ❌
- **Computers are used** widely in most countries now, **and they are** a sign of progress, **so** must ensure **everyone has** access to them.
- **Computers are used** widely in most countries now, **and they are** a sign of progress. **We** must ensure **everyone has** access to them.

لاحظ أن الجملة الأولى حرف العطف "**and**" مكرر، إذا فهي جملة غير صحيحة.

والجملة الثانية قمنا بتغيير أداة العطف الثانية "**and**" بـ "**so**"، ولاحظ إنها مكونة من **Three Clauses**، إذا فهي جملة صحيحة.

أما الجملة الثالثة فقمنا بتقسيمها إلى جملتين، الأولى مكونة من **Two Clauses** مربوطتين بحرف العطف "**and**" والثانية مكونة من **clause** واحد فقط، إذا أول جملة تكون **Simple Sentence** والثانية **Compound Sentence**.



Choose the correct answer

- 1- We listened eagerly, _____ he brought news of our families.
a) But
b) So
c) For
- 2- Kelly was a convicted criminal, _____ many people admired him.
a) So
b) And
c) Yet
- 3- I was feeling hungry, _____ I made myself a sandwich.
a) Yet
b) So
c) Nor
- 4- I don't expect children to be rude, _____ do I expect to be disobeyed.
a) Nor
b) For
c) But
- 5- She didn't speak to anyone, _____ nobody spoke to her.
a) Nor
b) But
c) And
- 6- They rushed to the hospital, _____ they were too late.
a) But
b) And
c) For
- 7- You can go shopping, _____ you can go camping.
a) And
b) Or
c) So
- 8- I take milk _____ sugar in my tea.
a) Nor
b) But
c) And
- 9- He's sick, _____ he's not going to school.
a) But
b) And
c) So
- 10- Sarah doesn't like apples, _____ does she like pears.
a) Nor
b) But
c) And

The Answer



- 1- for
- 2- yet
- 3- so
- 4- nor
- 5- and

- 6- but
- 7- or
- 8- and
- 9- so
- 10- nor



Establish

set up on a firm or permanent basis

- The corporation was **established** in 1975.
- We need to **establish** a firm defense.

Established

successful for a long period of time and widely known

- The **established** artist started his journey when he was 14 years old.

Estimate (v)

roughly calculate or judge the value, number, quantity, or extent of.

Estimate (n)

a rough or approximate calculation

- I'm trying to **estimate** it's value.
- The number of patients is **estimated** at 2 Million.
- I **estimate** we only have 38 minutes.

Evident

clearly seen or understood; obvious

- His guilt was **evident**.
- Then it became **evident** that it might be possible.

Evidence

the available facts or information indicating whether a belief or proposition is true or valid

- There was no **evidence** to prove his innocence.
- You have no **evidence** to support your claim.

Export

send (goods or services) to another place (ex. country) for sale

- Nearly all the rice produced was **exported** to Europe.
- I will not tolerate any further damage to our **export** operations.

Factor

a circumstance, fact, or influence that contributes to a result

- His skill was a **factor** in his employment.
- That might be a **factor**.

Finance

the management of large amounts of money, especially by governments or large companies

- The company's **finance** department has 12 members.
- You're a man of **finance** and politics.

Financial

relating to finance

- He hired an independent **financial** advisor.
- Well, this has been the biggest **financial** disaster of my career.

Formula

a list of ingredients with which something is made

a standard or accepted way of doing or making something (ex. mathematical rule)

- The formula for coke was a secret for a long time.
- May I see the formula?

Function ⁽ⁿ⁾

an activity that is natural to or the purpose of a person or thing (purpose)

Function ^(v)

to carry on a function or be in action (Operate)

- Bridges perform the function of providing access across water.
- These pills will help your kidneys function a little better, sister

Identify

indicate who or what (someone or something) is

- The police couldn't identify the criminal.
- Are you confident that you can identify the people that want to harm me?

Income

money received, especially on a regular basis, for work or through investments

- They have an income of \$50,000 a year.
- And it saves us over a trillion dollars without a single penny of taxpayer income.



Choose the correct answer

- 1- to start a company or organization that will continue for a long time / to discover or get proof of something
 - a) Establish
 - b) Estimate
 - c) Factor

- 2- to send goods to another country for sale
 - a) Finance
 - b) Function
 - c) Export

- 3- a standard or accepted way of doing or making something / mathematical rule
 - a) Estimate
 - b) Factor
 - c) Formula

- 4- money that is earned from doing work or received from investments
 - a) Finance
 - b) Income
 - c) Function

- 5- easily seen or understood; obvious
 - a) Evident
 - b) Identify
 - c) Analyse

- 6- a fact or situation which influences the result of something
 - a) Estimate
 - b) Factor
 - c) Formula

7- purpose

- a) Function
- b) Identify
- c) Income

8- to guess the cost, size, value, etc. of something

- a) Formula
- b) Income
- c) Estimate

9- to recognize someone or something and say or prove who or what they are

- a) Establish
- b) Formula
- c) Identify

10- the monetary resources and affairs of a state, organization, or person / to provide funding for a person or organisation.

- a) Export
- b) Finance
- c) Formula



Academic Word List

Establish

Disestablish
Disestablished
Disestablishes
Disestablishing
Disestablishment
Established
Establishes

Establishing

Establishment
Establishments

Estimate

Estimated
Estimates
Estimating
Estimation

Estimations

Over-estimate
Overestimate
Overestimated
Overestimates
Overestimating
Underestimate
Underestimated

Underestimates
underestimating

Evident

Evidenced
Evidence
Evidential
Evidently

Export

Exported
Exporter
Exporters
Exporting
Exports

Factor

Factored
Factoring
Factors

Finance

Financed

Finances

Financial

Financially

Financier

Financiers

Financing

Formula

Formulae

Formulas

Formulate

Formulated

Formulating

Formulation

Formulations

Reformulate

Reformulated

Reformulating

Reformulation

Reformulations

Function

Functional

Functionally

Functioned

Functioning

Functions

Identify

Identifiable

Identification

Identified

Identifies

Identifying

Identities

Identity

Unidentifiable

Income

Incomes

The Answer



1- Establish

2- Export

3- Formula

4- Income

5- Evident

6- Factor

7- Function

8- Estimate

9- Identify

10- Finance



Complex Sentences تتكون من **Two Clauses** أو أكثر، ولكن المقاطع بها تكون مربوطة ببعضها عن طريق الـ **Subordinating Conjunctions** وهي تشبه أدوات الربط في اللغة العربية.

Unless

Even if

After

Until

Even though

Although

When

If

As

Whenever

In order to

As if

Whereas

In case

As long as

Where

Once

As much as

Wherever

Since

As soon as

While

So that

As though

That

Because

Though

Before

- I went to bed **as soon as** he left **because** I was tired.
- Our children may not be properly educated **if** we don't spend more on schools.

Usage

To show time

After / When / Before / While / Until
As soon as

- I always eat **before** I go to bed.

To show place

If / Unless

- You can't go home, **unless** it's an emergency.

To show cause, reason or effect

Because / Since / So that

- I only drank that much water **because** I was thirsty.

To show condition

Where / Wherever

- He never eats **where** he sleeps.

يمكن ان نبدأ الجملة بـ **Subordinating Conjunctions**.

- **When** you finish work, let's meet.

Compound-Complex Sentences يتكون من **Complex Sentence + Compound or Simple Sentence**.

- I ate alot **when** I got home, **but** I was still hungry.



Choose the correct answer

- 1- I'm staying in _____ it's past curfew.
a) When
b) Because
c) Unless
- 2- Please let me know _____ you find out.
a) Although
b) As if
c) If
- 3- You will recognize her _____ you see her.
a) As much as
b) Now that
c) When
- 4- He didn't complain at all _____ he could keep his job.
a) Even though
b) So that
c) Until
- 5- Did she say anything _____ she left?
a) After
b) While
c) Before
- 6- I met them _____ we were in Paris.
a) Where
b) When
c) Wherever
- 7- They must turn to the left _____ they pass the town.
a) As soon as
b) As long as
c) Because
- 8- They will not pass the math exam _____ they work harder.
a) Because
b) Unless
c) If

9- I hate broccoli _____ I hate cauliflower.

- a) As long as
- b) Because
- c) As much as

10- You can keep my notebook _____ you need it.

- a) As much as
- b) As long as
- c) Unless

The Answer



- 1- Because
- 2- If
- 3- When
- 4- So that
- 5- Before

- 6- When
- 7- As soon as
- 8- Unless
- 9- As much as
- 10- As long as

